

# **TACOLNESTON PARISH COUNCIL**

PARISH CLERK: Hellen Hammond, Tacolneston Parish Council, Tacolneston & Forncett Recreation Centre, West Way,  
Tacolneston, Norwich. NR16 1BZ

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## **A Meeting of Tacolneston Parish Council will be held in Tacolneston Village Hall on Wednesday, 18<sup>th</sup> July 2018 at 6.30p.m.**

### **All councillors are summoned to attend.**

The press and public are welcome and are able to address the Council during the Public Participation.  
However, the law does not permit members of the press and public to take part in debates.

## **Agenda**

1. To consider accepting apologies for absence
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed
3. **PLANNING APPLICATIONS (Chaired by the Vice Chairman and to finish by 7pm)**
  - a) Application Ref: 2018/1379
  - b) Application Ref: 2018/1440
4. To confirm the accuracy of the minutes of the meeting held on 20<sup>th</sup> June 2018
5. To receive the Clerk's report
  - a) Website/Noticeboard
  - b) CiLCA Training
  - c) Sole Trustee Report
  - d) Records Storage
6. To receive the RFO's report
  - a) Bank – Barclays & Nationwide BS
  - b) Statement of Accounts to 31/06/18
  - c) Approve the Payment of the following:

NPTS	Cllr Training & New Induction	£286.00	£ 0.00	£286.00
SLCC	Clerk Training Seminar	£ 37.50	£ 7.50	£ 45.00
Tops	Grass Cutting	£231.45	£46.29	£277.74
Newman & Co	Payroll Charges 04/18-06/18	£ 56.00	£11.20	£ 67.20
Parish Clerk	June Wages	£547.92	£0.00	£547.92
Parish Clerk	June Expenses	£ 83.33	£0.00	£ 83.33
SNDC	By Election Charges	£200.00	£0.00	£200.00

7. Public Participation
  - a) Reports on matters of interest to the parish from the District and County Councillors
  - b) To receive reports from the Tree Warden and Footpath Warden
  - c) Members of the public to raise matters of concern
8. To receive and consider correspondence
9. Update on proposed repair of Village Sign
10. To receive the Working Group MO Action Plan Report
11. Policies/Procedures
  - a) Agree the Internal Control Policy and Procedure
  - b) Agree the Footpath Warden Policy and Procedure
  - c) Agree the Tree Warden Policy and Procedure
  - d) Agree the Code of Conduct Policy
12. To receive items for the next Agenda and confirm the date and time of the next Parish Council Meeting

Signed: *H Hammond* on 13<sup>th</sup> July 2018